



**National Assistive Technology Act Data System**

**State Plan - Full Report**

**Arizona 2024**

**General Information**

**Statewide AT Program (Information to be listed in national State AT Program Directory)**

<b>State AT Program Title</b>	Arizona Technology Access Program (AzTAP)
<b>State AT Program URL</b>	<a href="http://aztap.org">http://aztap.org</a>
<b>Mailing Address</b>	300 West Clarendon Ave, Suite 475
<b>City</b>	Phoenix
<b>State</b>	Arizona
<b>Zip Code</b>	85013
<b>Program Email</b>	AskAzTAP@nau.edu
<b>Phone</b>	602-728-9534
<b>TTY</b>	Relay-711

**Lead Agency**

<b>Agency Name</b>	Northern Arizona University - Institute for Human Development - Office of Sponsored Projects
<b>Mailing Address</b>	NAU - IHD - OSP: Box 4130 (Science Annex Bldg. # 20, 4th Floor)
<b>City</b>	Flagstaff
<b>State</b>	Arizona
<b>Zip Code</b>	86011
<b>Program URL</b>	<a href="https://in.nau.edu/osp">https://in.nau.edu/osp</a>

**Implementing Entity**

Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf? N/A	
<b>Name of Implementing Agency</b>	
<b>Mailing Address</b>	

<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>Program URL</b>	

## General Information (Continued...)

### Program Director and Other Contacts

<b>Program Director for State AT Program (last, first)</b>	Clayton Guffey
<b>Title</b>	AzTAP Program Director
<b>Phone</b>	602-776-4699
<b>E-mail</b>	Clayton.Guffey@nau.edu
<b>Program Director at Lead Agency (last, first)</b>	Kelly Roberts
<b>Title</b>	Executive Director - IHD
<b>Phone</b>	928-523-4982
<b>E-mail</b>	Kelly.Roberts@nau.edu
<b>Primary Contact at Implementing Agency (last, first) - If applicable</b>	
<b>Title</b>	
<b>Phone</b>	
<b>E-mail</b>	

### Person Responsible for completing this form if other than Program Director

<b>Name (last, first)</b>	
<b>Title</b>	
<b>Phone</b>	
<b>E-mail</b>	

### Certifying Representative

<b>Name (last, first)</b>	Tom Champagne
<b>Title</b>	Associate Vice President - Research
<b>Phone</b>	928-523-4880
<b>E-mail</b>	NAU-OSP@nau.edu

**Module A: Change in Lead Agency or Implementing Entity**

- Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf (From General Information)? No
2. Is the Lead Agency named in this State Plan a new or different Lead Agency from the one designated by the Governor in your previous State Plan? No
3. Is the Implementing Entity named in this State Plan a new or different Implementing Entity from the one designated by the Governor in the previous State Plan? No

## Module B: Advisory Council

1. How many representatives of the designated State agency for Vocational Rehabilitation are members of the advisory council? 1
2. How many representatives of the designated State agency for Vocational Rehabilitation for individuals who are blind are members of the advisory council (when there is such a separate VR agency for individuals who are blind)? 0
3. How many representatives of a state Center for Independent Living are members of the advisory council?. 1
4. How many representatives of the State workforce development board established under the Workforce Innovation and Opportunity Act are members of the advisory council? 0
- 4.1 Please provide the reason(s) the Advisory Council does not have this required agency representative member and describe the actions that will be taken to become in compliance for Question 4.
- We have not been to find a person willing to serve from the State Workforce Development Board (SWDB). We did an in person presentation to the SWBD board in 6/23 and received no interest. Tried in 3/24 to get on the schedule to present again at their board meeting in 5/24. We initially received a response and said they would try to find time on their agenda; but, by 4/2024 we had received no further contact. Two additional follow up messages received no response.
5. How many representatives of the State educational agency are members of the advisory council? 1
6. Do you have an alternative financing program (AFP) for assistive technology in your state/territory that is separate from the State AT Program and is operated by a non-profit entity? No
- 6.1. If yes, how many representatives of an alternative financing program (AFP) are members of the advisory council? 0
7. How many representatives of the following agencies and/or organizations are members of the advisory council? 1  
(At least one is required by the AT Act.)
- |   |   |
|---|---|
| Medicaid state agency   | 0 |
| State agency administering Developmental Disabilities Act                   | 0 |
| State agency administering or organization funded under Older Americans Act | 0 |
| Organization representing veterans  | 0 |
| University Center for Excellence in Developmental Disabilities (UCEDD)      | 0 |
| State Protection and Advocacy System  | 1 |
| State Council on Developmental Disabilities                                 | 0 |
8. How many additional representatives of other agencies and/or organizations are members of the advisory council? 2
- |  |   |
|--|---|
| Early Intervention/Child Services state agency         | 0 |
| State Deaf/Hard of Hearing Commission/Office           | 0 |
| State Insurance agency                                 | 0 |
| State Library/Secretary of State/Talking Books agency  | 0 |
| State ADA Office/Disability Commission/Advocacy Office | 0 |
| State Legislators                                      | 0 |
| State Parent Training Information Center (IDEA funded) | 0 |
| Other (description required in text box below)         | 2 |
- Describe Other Agency  
Home Health Agency Owner & AT Evaluation and Training Program Provider
9. How many individuals with disabilities who use assistive technology or their family members or guardians are members of the advisory council? 4

### Advisory Council Calculation

Description	Number
Individuals with disabilities that use AT or their family members or guardians on the advisory council	4
Total number of individuals on the advisory council	10
Percentage	40%

**10. In accordance with section 4(c)(2) of the AT Act of 1998, as amended our state has a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals. This advisory council is geographically representative of the State and reflects the diversity of the State with respect to race, ethnicity, and types of disabilities across the age span, and users of types of services that an individual with a disability may receive.**

No

**9.1. Explanation of why the Statewide AT Program does not have the composition and representation required under section 4(c)(2)(B).**

We have interviewed and accepted two new persons with disabilities to be members of our board. We have invited them to attend our next meeting as a guest in 4/2025. If they decide to join it will bring our number to six and we will then be in compliance.

**11. Procedures are in place to ensure that the Advisory Council members are geographically representative of the State and reflects the diversity of the State with respect to race, ethnicity, age, and types of disabilities, and users of types of services that an individual with a disability may receive, including home and community-based services (as defined in section 9817 (a)(2) of the American Rescue Plan Act of 2021 (42 U.S.C. 1396d not)), vocational rehabilitation services (as defined in section 7 of the Rehabilitation Act of 1973 (29 U.S.C. 705)) and services through the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.)**

Yes

## Module C: Actual Expenditures and Budgeted Allocations

### 1. Actual Expenditures Carryover Year Close-out

In the following table provide the actual expenditure data for the closed-out carryover fiscal year AT grant award (liquidated the previous December 31). Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12 month period of time as funds from a grant award can be obligated over more than that initial 12 month period.

For the State Plan submitted in 2024, you will report the closed-out grant award for FY21. The grant began 10/1/2020 with the first year ending on 9/30/2021, the first carryover year ended on 9/30/2022 and the second carryover year ended on 9/30/2023 with the 3 month liquidation period ending 12/31/2023.

<b>Actual Expenditures for Closed-out Carryover Year Award</b>	<b>Final Expenditures</b>	<b>Percentage</b>	<b>Requirements</b>
<b>a. All State Level Activities</b>	\$440,592.84	64.96%	The AT Act required state level expenditures to be at least 60% of grant award. If flexibility is claimed, at least 70% is required.
<b>b. All State Leadership Activities</b>	\$237,679.16	35.04%	
<b>c. Total Expenditures</b>	\$678,272.00		
<b>d. Total Award</b>	\$678,272.00		
<b>e. Lapsed Amount</b>	\$0.00	0.00%	
<b>f. Transition Training &amp; Technical Assistance Set Aside</b>	<b>\$24,555.25</b>	10.33%	The AT Act requires at least 5% of state leadership expenditures to be spent on transition activities.

## Module C: Actual Expenditures and Budgeted Allocations (Continued...)

### 2. Actual YTD Expenditures and Budgeted Allocations for Preceding Year Award

In the following table provide year-to-date (YTD) obligated and liquidated expenditure data for the preceding fiscal year AT grant award along with planned budget allocations for the unobligated remainder of that award. Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12 month period of time as funds from a grant award can be obligated over a 24 month period.

For the State Plan submitted in 2024, you will report year to date FY22 grant award expenditures. This grant began 10/1/2021 with the initial award year ending on 9/30/2022 and the carryover year ended on 9/30/2023. Many programs received a no cost extension which extended the obligation date to 9/30/2024

The total grant award for was **\$699,588.00**

<b>Actual &amp; Planned Immediate Preceding Year Award Expenditures</b>	<b>YTD Obligated not Liquidated Expenditures</b>	<b>YTD Liquidated Expenditures</b>	<b>Planned not yet Obligated Expenditures</b>	<b>Total</b>
<b>All State Level Activities</b>	\$0.00	\$434,612.66	\$36.00	\$434,648.66
<b>All State Leadership Activities</b>	\$0.00	\$264,939.34	\$0.00	\$264,939.34
<b>Total</b>	\$0.00	\$699,552.00	\$36.00	\$699,588.00
<b>Transition Training &amp; Technical Assistance</b>	\$0.00	\$23,660.98	\$0.00	\$23,660.98



## Module D: State Level Activity Summary

### 1. Which State Financing Activities do you conduct?

- Financial Loan

### 2. Which Reutilization Activities do you conduct?

- Device Exchange
- Device Reassignment or Open Ended Loan

### 3. Do you conduct Short-term Device Loans?

Yes

### 4. Do you conduct Device Demonstrations?

Yes

## Module E: Financial Loan

**1. Select the one option that best describes who conducts this activity.**

Both the Statewide AT Program and other entities/contractors (Both)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity? (This fee is separate from and addition to the financial loan made.)**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

**Banks/Financial Institution (select any/all)**

- Have written agreement with this entity

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module E: Financial Loan (Continued...)**

**Local/Community Entities (select any/all)**

**Private Entities (select any/all)**

- Have written agreement with this entity

**Other (select any/all)**

**5. This activity offers the following types of assistance. (select all that apply – at least one is required)**

Identify all types of loans the Statewide AT Program offers, regardless of whether any loans of that type are currently outstanding.

- Loan guarantees

- |   |            |
|---|------------|
| <b>6. The lowest interest percentage for loans as established by the policies of the activity.</b>      | 4.5000%    |
| <b>7. The highest interest percentage for loans as established by the policies of the activity.</b>     | 4.5000%    |
| <b>8. The lowest loan amount (in dollars) provided as established by the policies of the activity.</b>  | \$100.00   |
| <b>9. The highest loan amount (in dollars) provided as established by the policies of the activity.</b> | \$20000.00 |

**10. Describe the activity.**

The Arizona Technology Access Program (AzTAP) administers the Arizona Loans for Assistive Technology (AzLAT) program. The AzLAT program makes financial loans with flexible lending terms and a low interest rate to Arizona residents with disabilities or their family members on their behalf for the purchase of Assistive Technology (AT) devices and/or services needed for community living, education or vocational/telework needs. AzTAP has a dedicated staff member that manages the program and assists individuals with all aspects of accessing and applying for the program. Marisol Federal Credit Union (MFCU) is our lending partner who actually funds the loans for approved borrowers. We have funds on deposit with the Arizona Community Foundation (ACF) that are used to guarantee the MFCU loans and cover some other AzLAT program expenses. AzLAT has a loan review committee (LRC) comprised of AT vendors/specialists, an AzTAP staff member, persons with finance experience, persons with disabilities, family members of persons with disabilities and a non-voting representative from MFCU that meets monthly to review submitted loan applications. Our staff member oversees the monthly LRC meetings under the direction of the AzTAP Program Director. MFCU reviews the application, credit report and other provided documentation and offers their opinion on approving or denying the loan to the AzLAT LRC. The loan review committee takes Marisol's opinion into consideration but makes an independent final decision on approving or denying the loan. Approved applicants are required to open an account with MFCU and make a \$25.00 refundable membership deposit (\$50.00 with co-borrower). For approved loans MFCU funds the loan, and the borrower receives a check made out to both the borrower and the vendor of the AT item (s) and/or service (s). In the event of a loan default ACF cuts a check to MFCU for the remaining balance of the loan, interest and other fees. When an AzLAT application is denied MFCU sends the applicant a denial letter. AzTAP also follows up with a Notice of Action Taken letter which confirms the denial and relays alternate resource suggestions (as available) as well as the option to work with one of our AT Specialists to review and explore these other options. MFCU can also direct the denied borrowers to financial literacy and/or credit management resources.

- 11. The online page for this specific activity can be found at:** [www.AzLAT.org](http://www.AzLAT.org)





## Module H: Device Exchange

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

## Module H: Device Exchange (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

5. Select the option that best describes what happens when a device is exchanged. (select all that apply)

- The Statewide AT Program is involved in the transaction

### 6. Describe the activity.

AzTAP has hosted the Arizona Assistive Technology Exchange (ATEX) website since 1/2007. Since that time the ATEX has served as an online forum for individuals with disabilities, their family members or Rehabilitation providers to buy, sell, donate or exchange used AT or DME items. Recently, because of aging web technology we transitioned the website to a new online platform. On the ATEX site users can establish their own account and post ad (s) independently or they can receive assistance with placing ads from our Reuse Services Coordinator (RSC). Anyone wishing to inquire about a posted ad (s) needs to coordinate that inquiry through our RSC who will assist them with communicating with the ad poster. Our RSC is also available to assist users with writing, managing/updating their ads and/or removing their ads. Ads expire every thirty days and ads will be removed by our RSC if the ad poster does not respond to our request to renew. Sellers/donators and buyers/recipients are responsible for working out there own payment and/or delivery/pick up arrangements. There are no fees to use the ATEX site or for receiving services from our RSC.

7. The online page for this specific activity can be found at: [www.AzATEXChange.org](http://www.AzATEXChange.org)

## Module I: Device Refurbish and Reassignment and/or Open-ended Loan

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)



## Module I: Device Refurbish and Reassignment and/or Open-ended Loan (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

### 5. Select the option(s) that describe how a reutilized device is provided to a recipient. (select all that apply)

- Device ownership is transferred to the recipient
- Device is loaned for as long as the recipient needs it with no ownership transfer

### 6. Describe the activity.

In addition to our AT Exchange site AzTAP offers five other Reuse services or activities. 1) As an extension of the ATEX website, AzTAP created the Arizona AT & Durable Medical Equipment (DME) Reuse Coalition. This is a website designed to provide a comprehensive and searchable listing of participating Arizona programs providing Assistive Technology (AT) & Durable Medical Equipment (DME) Reuse activities. The main goal of the Az AT/DME Reuse Coalition site is to help focus the search for AT/DME Reuse services for Arizona residents. On this site Arizona residents with disabilities, their families or rehabilitation professionals can search for specific AT/DME equipment and find places to take AT/DME items that they wish to donate, find programs that have the used AT/DME equipment they need, programs that will purchase AT/DME items and/or accept such equipment in on consignment or if they are looking for programs that will accept AT/DME items for end-of-life recycling or ecological disposal. Once at the site homepage users can search by the Reuse service they need by putting in the specific equipment name/type, their zip code and if the service is needed by a child or an adult. This search will bring up a list of programs that have listed in their site profile that they will offer the service the person is needing. The user can then click on each programs link and fully review available information for each program. This includes the organizations name, their mission, service hours, location (s), specific focused information on each Reuse service they offer, the AT/DME items they generally deal with as well as their specific contact information. AzTAP is always reaching out to find new AT/DME Reuse programs in the state so that they can be listed as a resource on the site. It was hoped that this site would serve as hub for Arizona AT/DME Reuse service providers large and small. AzTAP's Reuse Services Coordinator (RSC) can also work with individuals to help with their used AT or DME needs. There are no charges or fees to use our AT/DME Reuse Coalition site and/or work our RSC. 2) AzTAP also partners with Achieve Human Services in Yuma Arizona and their "Refurbit" program. Via this collaboration persons with disabilities who receive some sort of state or federal public assistance (e.g., housing assistance, VA benefits, SNAP program, AHCCCS coverage or a SSA benefit, etc.) or their family members on their behalf can purchase refurbished PC's, tablets and cell phones at a 25% discount off the Refurbit programs regular base prices. To be eligible for this discount applicants need to provide AzTAP proof of coverage of the public benefit. Once the individual's application and documentation of this benefit is received AzTAP provides the person with a discount code via email they can use on the Refurbit website at checkout that will take 25% off their purchase amount. 3) AzTAP also has a relationship with the Students Recycling Used Technology or STRUT program. Via this collaboration we receive free refurbished Chromebooks to donate to individuals with disabilities who need them to manage need (s) related to their disability (ies) or to use until they can save up to get a device on their own or have it funded from a 3rd party resource. These individuals are referred to AzTAP from a variety of agencies and/or social service programs and most of the time individuals need this device to participate in a recovery, job training or educational program and are not eligible for and/or are not quickly able to receive a device from any other resource. 4) AzTAP also routinely accepts donated AT items such as (but not limited too) adapted computer access equipment, daily living items, speech generating devices and video magnifiers from the community. Once received AzTAP staff will verify/test operation, repair issues with the device (as necessary), make software/firmware updates (if necessary) and then advertise the items for donation on our AT Exchange website. 5) As appropriate AzTAP also offers some of its devices that are older and that are no longer useful to our inventory but that are still functional for sale at a reduced cost to the community. We also can place equipment of that meets this same criteria for longer-term open-ended loans to individuals with disabilities who are pursuing resources or working with our AT Specialist to access a newer or current piece (s) of AT. Finally, we also will place devices of this same type that have a University Property Control Numbers (PCN) on long-term open-ended loans to individuals with disabilities, families, or disability service organizations. For this placement the borrower must sign a long-term loan agreement. Devices with PCN numbers remain the property of NAU/AzTAP and the borrower agreement states that the device (s) must be returned should they stop working and/or are no longer needed.

**7. The online page for this specific activity can be found at:** [www.azatreuse.org](http://www.azatreuse.org); [www.aztap.org/at-reuse/achieve/](http://www.aztap.org/at-reuse/achieve/); [www.aztap.org/at-reuse/open-ended-device-loans/](http://www.aztap.org/at-reuse/open-ended-device-loans/)

## Module J: Device Loan

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

- Have written agreement with this entity

## Module J: Device Loan (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**5. Select the option that describes how the majority of devices loaned are delivered to and returned from a borrower. (select one)**

The majority of devices are shipped via mail or other delivery service

### 6. Describe the activity.

AzTAP's general Assistive Technology (AT) equipment loan program lends equipment/devices to assist in the decision-making process, as an accommodation, for professional development/training purpose or to serve as a loaner during a device repair to with persons with disabilities, their family members, caregivers, and rehabilitation service providers. AzTAP maintains a large inventory of AT devices. There are no fees to borrow AT devices from AzTAP. Loan requests can be made through the equipment inventory page on our website, over the phone or by email. Our standard lending term is two-weeks and up to four weeklong extensions are available depending on the borrower's experience, their circumstances or general access to or support to use the equipment during the loan term. All borrowers are asked to sign a borrower agreement agreeing to the terms and conditions of using the program and to accept responsibility for the loaned equipment. Loan equipment can either be picked up by the borrower (or their designee) at AzTAP's main office in Phoenix or equipment can be shipped at no cost to the borrower via FedEx anywhere in the state of Arizona (for shipped loans we provide a FedEx return label and return instruction sheet). If a loan is not returned by the designated due date AzTAP staff follows up with borrowers to check their status with the equipment. Once equipment is returned we sanitize all devices and return them to inventory to be made available to the next borrower. A survey is included with each loan and if the survey is not completed when the equipment is returned our AT Specialists will follow up on each loan by the contact preference of the borrower to learn if the device (s) met or would not meet their needs (if the loan was for a decision making purpose), their level of satisfaction with their experience of using the program and if they need any follow up information or support on the device (s) borrowed. The AzTAP Assistive Technology Lab and all our AT devices are also available free of charge to therapists and rehabilitation professionals to do evaluations. Since 2006 AzTAP has had a contract with the Arizona Department Education - Exceptional Student Services (ADE-ESS) to operate an assistive technology lending program for all public and Charter schools in Arizona. The program provides at no cost, a wide variety of assistive technology devices, equipment, software, and professional development materials to school personnel to improve access to assistive technology for students with disabilities. ADE - ESS funds all expenses related the program which includes a full-time staff member, purchase of AT devices for the inventory, travel and conference registrations, shipping of all the equipment and other program supplies/materials. The program offers four-week loans of assistive technology to be used for the following purposes: consideration/assessment as part of the IEP development process or IEP recommendations; classroom implementation on a time limited basis, loaners during device repair or while waiting for funding; provide an accommodation for a student on a short-term basis; and professional development (teacher training, skill development, etc.). To help support the acquisition of AT for students this program is not intended to provide long-term use of equipment either for student specific or classroom use. School districts enroll in the program on an annual basis (a designated administrator completes a written agreement form) and then they are able to have assigned school staff use the program. Once signed up for the program borrowers make loan requests via the program's equipment inventory page on our website. The ADE-ESS AT Loan Program Coordinator with support from our Inventory Manager processes the requests, pulls the device (s) from inventory, and prepares and sends the device(s) via FedEx to the schools. Our ADE-ESS AT Loan Program Coordinator works very closely with the AT Specialists at the Arizona Department of Education to help borrowers select and implement the devices to best support their students. We track and report data about the type of devices borrowed, their purpose and the outcome for both the general AzTAP and ADE – ESS loan programs.

**7. The online page for this specific activity can be found at:** [www.azatdemoloanprogram.org/](http://www.azatdemoloanprogram.org/); [www.adeatloan.org/](http://www.adeatloan.org/)

## Module K: Device Demonstration

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

A combination of a central location and regional sites (Combination)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

- Have written agreement with this entity

## Module K: Device Demonstration (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

### 5. Describe the activity.

Device demonstrations are guided, hands on exploration of Assistive Technology (AT) devices designed to help persons with disabilities, their family members and rehabilitation professionals with making decisions as to whether specific types of assistive technology will be beneficial to an end user with a disability (ies). AzTAP provides device demonstrations at no cost to the recipient. Demonstrations are provided by appointment and typically take place at AzTAP's Phoenix office. If the demonstration recipient (s) are not able to travel to AzTAP we can ship devices to them via FedEx free of charge and work them virtually or our staff can travel with devices to the recipients home or rehabilitation facility. AzTAP maintains a large inventory of AT devices available for demonstration. Devices may be searched, and demonstrations can be scheduled with our AT Specialists through our online inventory page on our program's website. It is common for someone who participated in a device demonstration to request to borrow a device so that they can have more experience with the device (s) in the environment that they need to use it. As appropriate and requested our AT Specialists offer follow up support and/or assistance with purchasing or getting a piece of AT funded. In addition to AzTAP's device demonstration service, our lead agency the NAU Institute for Human Development (IHD) contracts with the Division of Developmental Disabilities Medicaid providers Mercy Care Plan and United Health Care Community Plan to provide Augmentative and Alternative Communication (AAC) device evaluations to their members who need this type of AT. Our evaluation teams demonstrate AAC devices as well as switches and mounting systems (if necessary for access/usage) in each of these evaluations. For both the general AzTAP and the AAC Evaluation programs we track and report the number and types of devices demonstrated, whether the recipient(s) felt the device would or would not meet their needs and their satisfaction with the device demonstration experience.

### 6. The online page for this specific activity can be found at:

[www.aztap.org/resources/aac-evaluation-training-resources/](http://www.aztap.org/resources/aac-evaluation-training-resources/) [www.aztap.org/at-devices/demonstrations/](http://www.aztap.org/at-devices/demonstrations/)

## Module L: Training/Educational Activities

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**State Units on Aging (select any/all)**

**Area Agencies on Aging (select any/all)**

**State Departments of Education (select any/all)**

- Have written agreement with this entity
- Receive financial support from this entity

**Local School Districts (select any/all)**

**Institutions of Higher Education (select any/all)**

**Hospitals and Health Care Systems (select any/all)**

**Early Intervention Programs (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

- Receive financial support from this entity

## Module L: Training (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**2. Provide a short description of at least one and no more than three planned training activities. One of the activities described must be planned Information and Communication Technology (ICT) accessibility training that will provide the required ICT Training performance measures. If the Statewide AT Program is meeting the transition requirements of the AT Act through training, please describe that planned activity. If the Statewide AT Program sponsors or co-sponsors a statewide conference please include that event as one you describe.**

### **Planned ICT Accessibility Training (required)**

Dr. Ann Knettlar from Grackle Docs presented on the 3 D's: Disability, Diversity, and Digital Accessibility. The focus of this virtual webinar was on the following: While not always included at the table, disability is just another aspect of diversity and disability rights are civil rights. This workshop focused on supporting the civil rights of students with disabilities as they engage in the expanding landscape of digital education from emails to online courses to web content and more. Learn from case studies and examples of what it is like for some students with print-related disabilities to access inaccessible materials and digital spaces that we may be creating unintentionally. Easy steps and resources were given to increase access and equity for all learners while also minimizing participant institution's risk of liability. In all we had fifty-eight persons attended this ICT webinar.

### **Planned Transition Training or Other Training Activity (optional)**

In the fall of 2023 our clinical coordinator for our adaptive gaming clinic received the following email: "I am a sophomore at Basis Scottsdale HS in Scottsdale, Arizona. I am very interested in Mechanical Engineering, and I have started creating ideas and building them to help make daily tasks easier. I've always wanted to build a gaming device that allows people who can't use a traditional controller to enjoy video games, so I'm really interested in the work that your organization does. I was wondering if there are any opportunities to intern at your company this upcoming summer. I would be happy to talk more about my interests and discuss this possibility with you in a phone or Zoom call." Since this student was fifteen and a minor we connected with his parents and began making plans and doing the NAU volunteer paperwork for him to do a summer six-week volunteer internship, one 8-hour day per week from 6/25/2024 to 7/30/2024 with our adaptive gaming clinic. His responsibilities and tasks during his internship were as follows: He will be supporting the Gaming Clinics Clinical Coordinator and OTD Capstone Students by assisting with the preparation of adaptive gaming equipment for client demonstrations/loans. In addition, to increase his knowledge about persons with disabilities and adaptive gaming he will be: 1) researching and preparing short written summaries on common disabilities and experienced functional limitations; 2) observing and participating in client demonstrations of adaptive gaming equipment to experience the effect of disability on gaming access and 3) researching existing adaptive gaming hardware and accessibility settings of consoles and games. 4) at the completion of his volunteer assignment using what he has learned and experienced he will submit one design for a concept adaptive gaming device or system and include a short narrative summary of it features, how it will work and how it will assist a person with a disability (ies) to game. Each of our staff and our two Capstone Students worked with him during his time at AzTAP. In addition to the above he had the opportunity to work in our office alongside our staff, develop relationships with them and experience what it was like to work in an organization that provides services to persons with disabilities. At first our staff experienced our student intern/volunteer as quiet and but as the weeks passed he opened up and became more comfortable communicating, interacting with all our staff and sharing his ideas. He successfully completed all aspects of his internship as well as his final project. We also turned him onto and provided him information on the RESNA Rehabilitation Engineering Technologies (RET) Certification. It was a pleasure to have this student here for this non-traditional volunteer internship and we believe both he and us as an organization benefited from this time at AzTAP.

### **Planned Statewide Conference or Other Training Activity (optional)**

AzTAP hosted the 25th annual NAU Institute for Human Development (IHD) Evidence for Success Disability & Assistive Technology (AT) conference on June 2-4, 2024, at the Wild Horse Pass Resort in Chandler, Arizona. This year's event featured keynote addresses by self-advocates Mike May and Nina G. Participants engaged in 60 educational sessions and explored an exhibit hall with fifty companies showcasing assistive technology, alongside government agencies and disability organizations. The conference, a collaborative effort between AzTAP/IHD, the Arizona Department of Education – Exceptional Student Services (ADE-ESS), and the state's Rehabilitation Services Administration (RSA), included notable highlights such as Monday afternoon's free exhibit hall access for the community, a networking reception featuring comedy by Nina G, and a unique partnership with Center for Assistive Technology Training at the Foundation for Blind Children (CATT). We were honored by the sponsorship from the Arizona Developmental Disabilities Planning Council (ADDPC), which facilitated sessions by Marc Gold & Associates on customized employment. This year we introduced daylong, four-session strands which provided attendees with comprehensive learning opportunities, complemented by new roundtable discussions for sharing stories and experiences among peers. Participants earned continued education (CE) credits and connected with others dedicated to fostering independence and inclusivity for people with disabilities. In all we had 540 attendees, and we are delighted to report that 98% of survey respondents expressed high satisfaction with the conference overall. Planning is underway for next year's conference scheduled again at the Wild Horse Pass in Chandler Arizona on June 22-24, 2025.

**3. The online page for this specific activity** [www.ihdconference.org/](http://www.ihdconference.org/)  
**can be found at:**



## Module M: Technical Assistance

### 1. Identify the types of collaborations you have in place to conduct this activity.

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

State Agency on Aging (select any/all)

Area Agencies on Aging (select any/all)

State Departments of Education (select any/all)

Local School Districts (select any/all)

Hospitals and/or Health Systems (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

## Module M: Technical Assistance (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**2. Provide a short description of at least one and no more than two planned technical assistance activities. If the Statewide AT Program is meeting the transition requirements of the AT Act through technical assistance, please describe that planned activity.**

### **Planned Transition Technical Assistance or Other Technical Assistance Activity (required)**

In 2023 Ability 360, our local ILC had a staff member who had past experience as a chef and who they were wanting to support setting up his own cooking show/podcast that he would do from his home. This staff member, Chef Steve was a stroke survivor, had one sided hemiparesis and was a manual w/c user. Ability 360 was wanting assistance from AzTAP with planning for and setting up the video and audio set up that would allow him to cook and shoot the show/podcast and that would be usable and accessible to him with his presenting disabilities and limitations. Chef Steve had designed and modified the kitchen in home for his own access and cooking needs. AzTAP staff met with Chef Steve in his home and reviewed his accessible kitchen, his overall plan for the show/podcast and his disability needs in relation to him cooking. We came up with a plan for him to shoot the podcast from both sides of his kitchen island. One side of the island would be the food prep area, and the other side would be the cooking or induction stove top area. In between we would have dual mounted webcams that would look down onto each area and then have a all in one PC and an external monitor facing both the cook and the food prep area. On the all in one PC Chef Steve would use a mouse and keyboard with his functional UE to run the Zoom meeting and switch cameras. Centered off to the side of the island Chef Steve has a 350-degree rotating camera that he would control with a handheld remote with preset camera angles that captures all the other areas of his kitchen as well as the guest seating area. For audio he would use an external Bluetooth lapel microphone that interfaced with the all-in-one PC and Zoom. Ability 360 and Chef Steve loved the suggested plan, so Ability 360 purchased the suggested equipment. Together, everything arrived and we met with the Ability 360 video team and Chef Steve and helped them install and set up all the equipment. Since its implementation Chef Steve has been doing some trial run shows but has had some health set backs that have affected his being able to get fully up and running with his show/podcast. AzTAP continues to work with him to make adjustments to the set up. We have also been able to lend Chef Steve some one-handed cooking devices that he has trialed and that he plans to showcase on a future show. All together this project has accounted for about 47 hours of AzTAP staff TA time.

### **Planned Other Technical Assistance Activity (optional)**

N/A

## Module N: Public Awareness

### 1. Identify the types of collaborations you have in place to conduct this activity.

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Entities in the statewide and local workforce development systems (select any/all)

State Vocational Rehabilitation Agencies (select any/all)

Aging and Disability Resource Centers (select any/all)

Elementary and Secondary schools (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

**Module N: Public Awareness (Continued...)**

<b>Local/Community Entities (select any/all)</b>
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<b>Private Entities (select any/all)</b>
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<b>Other (select any/all)</b>
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**2. Provide a short description of at least one and no more than two planned major public awareness activities. If the Statewide AT Program conducts a major ongoing public awareness activity such as an annual AT awareness day with a Governor’s Proclamation, please include that activity.**

**Major Annual Planned or Other Public Awareness Activity (required)**

AzTAP conducts the following public awareness activities: We cosponsor an annual statewide AT/Disability conference that has an average attendance of between 400 and 500 persons. We also produce the AzTAP News & Updates Publication. This publication is a streamlined email newsletter sent via MailChimp three to four times a year with each issue focused on covering a new AT devices in our inventory, a client success story from one of our programs, upcoming trainings/events, updates on our staff as well as general information/updates about AzTAP and each of its programs. Throughout the year AzTAP staff also provide in person and virtual presentations on our programs/services and to answer general questions about assistive technology for students working on class projects, for community OT’s, PT’s and SLP’s working with persons with disabilities as well as other interested rehabilitation professionals. AzTAP also attends a wide variety of disability related conferences and community events each year and staff information tables to provide information on our programs/services and where we answer AT related questions. Our strength is not doing just one major PA event each year; instead, we make a concerted effort to provide presentations at a wide variety of different events and speak to disability related service professionals spread throughout the state. Most recently AzTAP was able to register for a free table at the Annual Abilities Expo in Scottsdale Arizona. Over this three day event all AzTAP staff were on board and worked our information table where we showed almost 50 different types of AT devices, demonstrated adaptive gaming equipment and spoke with 549 persons about AT and our programs and services. We have registered for this event again for next year. AzTAP also has a comprehensive website which provides information on all our programs and services but also offers information on other AT resources. AzTAP has reformatted and simplified the layout our website homepage so that users will be able to more quickly find information on our programs of interest to them. AzTAP also maintains a Facebook page where we post current information monthly on activities going on at AzTAP. We are currently investigating setting up and having an Instagram page.

**Planned Other Public Awareness Activity (optional)**

N/A

## Module O: Information and Assistance

### 1. Identify the types of collaborations you have in place to conduct this activity.

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

State Agency on Aging (select any/all)

Area Agencies on Aging (select any/all)

State Aging and Disability Resource Center/No Wrong Door System (select any/all)

State Public Health Department (select any/all)

State Departments of Education (select any/all)

Elementary and Secondary School Systems (select any/all)

Institutions of Higher Education(select any/all)

Early Intervention Programs (select any/all)

Hospitals and/or Health Systems (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

## Module O: Information and Assistance (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

### 2. Describe the activity

AzTAP is a centralized AT program, and we serve the whole state out of our main office located in Phoenix. For all I & A queries AzTAP has a general phone number (602.728.9534 / 1.800.477.9921) as well as a program voice mail and a general inquiry email address (AskAzTAP@nau.edu). Persons with hearing impairments may also contact us by Arizona Relay Services – 711. To ensure a timely response both of these are monitored and covered daily by three AzTAP staff members and a fourth can be assigned as a backup in the event the other there are out/unavailable. Since many persons prefer texting or if they need to send us photos we are exploring adding the capability to be able to send and receive SMS texts using our general email address. Every day we receive phone calls and emails from persons with disabilities and their family members from looking for assistance with a wide variety of Assistive Technology (AT) related needs. In addition, we receive client referrals via email and the phone from community therapists like OT's, PT's SLP's, discharge planners, schools, case managers and staff from a variety of disability service organizations. We try to respond to the inquirer in the same modality by which they contacted us – by phone, email, or US Mail. All inquiries via telephone or email are generally responded to on the same working day or at the latest by the morning of the following work or next day. Inquiries requiring more detailed information and assistance are routed to an AT Specialist who has the most expertise in the needed area. When an AzTAP staff member is not able to provide full and appropriate information the inquiry is discussed with other staff members through impromptu meetings or in case discussions at regular staff meetings. In situations where the best answer to a difficult question is beyond our expertise or scope of knowledge consultation is sought with AT professionals outside our organization - within the state or beyond. Often from this initial contact we move on to scheduling the client, their family and/or support persons for an in person or virtual consultation to explore their needs and situation further so that we can plan out a course of action with them. AzTAP also maintains a comprehensive website that has information on each of our programs and services as well as unique contact phone number and email addresses that gets them directly to the right staff member for each of our programs and services.

## Assurances and Measurable Goals

Section 4(d) of the AT Act prescribes the duties of the Lead Agency receiving a grant under section 4 of the AT Act and requires the State to provide a number of assurances in its application for funds. 34 CFR part 76 also requires that any State Plan include certain assurances. The Statewide AT Program certifying representative will attest to these assurances and other requirements below and by submitting the State Plan, will affirm that to the best of his or her knowledge and belief all information provided in the State Plan is true and correct and the State Plan fully discloses all known weaknesses concerning the accuracy, reliability, and completeness of the information.

### Assurances

As the Certifying Representative of the Lead Agency for the State of , I hereby assure the following:

1. The Lead Agency prepared and submitted this State Plan on behalf of the State of Arizona.
2. The Lead Agency submitting this plan is the State agency that is eligible to submit this plan and if an Implementing Entity is identified it is designated to implement the required AT Act activities.
3. The State agency has authority under State law to perform the functions of the State under this program.
4. The State legally may carry out each provision of this plan.
5. All provisions of this plan are consistent with State law.
6. A State officer, specified by title in this certification, has authority under State law to receive, hold, and disburse Federal funds made available under the plan.
7. The State officer who submits this plan, specified by title in this certification, has authority to submit this plan.
8. The agency that submits this plan has adopted or otherwise formally approved this plan.
9. The plan is the basis for State operation and administration of the program.
10. The Lead Agency will maintain and evaluate the program under this State Plan.
11. The State will annually collect data related to the required activities implemented by the State under this section in order to prepare the progress reports required under subsection 4(f) of the Act.
12. The Lead Agency will submit the annual progress report on behalf of the State.
13. The State will prepare reports to the Secretary in such form and containing such information as the Secretary may require to carry out the Secretary's functions under this Act and keep such records and allow access to such records as the Secretary may require to ensure the correctness and verification of information provided to the Secretary.
14. The Lead Agency will control and administer the funds received through the grant.
15. The Lead Agency will make programmatic and resource allocation decisions necessary to implement the State Plan.
16. Funds received through the grant will be expended in accordance with Section 4 of the Act, and will be used to supplement, and not supplant, funds available from other sources for technology-related assistance, including the provision of assistive technology devices and assistive technology services.
17. The Lead Agency will ensure conformance with all applicable Federal and State accounting requirements.
18. The State will adopt such fiscal control and accounting procedures as may be necessary to ensure proper disbursement of and accounting for the funds received through the grant.
19. Funds made available through a grant to a State under this Act will not be used for direct payment for an assistive technology device for an individual with a disability.
20. A public agency or an individual with a disability holds title to any property purchased with funds received under the grant and administers that property.
21. The physical facility of the Lead Agency and Implementing Entity, if any, meets the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding accessibility for individuals with disabilities. Section 4(d)(6)(E)
22. Activities carried out in the State that are authorized under this Act, and supported by Federal funds received under this Act, will comply with the standards established by the Architectural and Transportation Barriers Compliance Board under section 508 of the Rehabilitation Act of 1973 (20 U.S.C. 794d). Section 4(d)(6)(G)
23. The Lead Agency will coordinate the activities of the State Plan among public and private entities, including coordinating efforts related to entering into interagency agreements.
24. The Lead Agency will coordinate efforts related to the active, timely, and meaningful participation by individuals with disabilities and their family members, guardians, advocates, or authorized representatives, and other appropriate individuals, with respect to activities carried out through the grant.
25. The Lead Agency or Implementing Entity will conduct outreach to and as appropriate, collaborate with other State agencies that receive Federal funding for assistive technology including –
  - a. The State educational agency receiving assistance under the Individuals with Disabilities Education Act (20 U.S.C.1400 et seq.);
  - b. The State vocational rehabilitation agency receiving assistance under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.);
  - c. The agency responsible for administering the State Medicaid program under title XIX of the Social Security Act (42 U.S.C. 1396 et seq.); The State agency receiving assistance under the Older Americans Act of 1965 (42 U.S.C. 3001 et seq.); and
  - d. Any other agency in a State that funds assistive technology.