



**National Assistive Technology Act Data System**  
**State Plan - Full Report**  
**Maryland 2021**

**General Information**

**Statewide AT Program (Information to be listed in national State AT Program Directory)**

<b>State AT Program Title</b>	Maryland Technology Assistance Program
<b>State AT Program URL</b>	www.mdtap.org
<b>Mailing Address</b>	2301 Argonne Drive, Rm T42
<b>City</b>	Baltimore
<b>State</b>	Maryland
<b>Zip Code</b>	21218
<b>Program Email</b>	mdtap.general@maryland.gov
<b>Phone</b>	410-554-9477
<b>TTY</b>	1-866-881-7488

**Lead Agency**

<b>Agency Name</b>	Maryland Department of Disabilities
<b>Mailing Address</b>	217 E Redwood Street, Suite 1300
<b>City</b>	Baltimore
<b>State</b>	Maryland
<b>Zip Code</b>	21202
<b>Program URL</b>	http://mdod.maryland.gov

**Implementing Entity**

Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf? N/A	
<b>Name of Implementing Agency</b>	
<b>Mailing Address</b>	

<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>Program URL</b>	

**General Information (Continued...)**

**Program Director and Other Contacts**

<b>Program Director for State AT Program (last, first)</b>	MD
<b>Title</b>	Executive Director
<b>Phone</b>	4105549477
<b>E-mail</b>	lori.markland@maryland.gov
<b>Program Director at Lead Agency (last, first)</b>	Brennan, John
<b>Title</b>	Deputy Assistant Secretary
<b>Phone</b>	410-767-3640
<b>E-mail</b>	john.brennan@maryland.gov
<b>Primary Contact at Implementing Agency (last, first) - If applicable</b>	
<b>Title</b>	
<b>Phone</b>	
<b>E-mail</b>	

**Person Responsible for completing this form if other than Program Director**

<b>Name (last, first)</b>	
<b>Title</b>	
<b>Phone</b>	
<b>E-mail</b>	

**Certifying Representative**

<b>Name (last, first)</b>	Brennan, John
<b>Title</b>	Deputy Assistant Secretary
<b>Phone</b>	410-767-3640
<b>E-mail</b>	john.brennan@maryland.gov

**Module A: Change in Lead Agency or Implementing Entity**

- Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf (From General Information)? No
2. Is the Lead Agency named in this State Plan a new or different Lead Agency from the one designated by the Governor in your previous State Plan? No
3. Is the Implementing Entity named in this State Plan a new or different Implementing Entity from the one designated by the Governor in the previous State Plan? No

## Module B: Advisory Council

1. How many representatives of the designated State agency for Vocational Rehabilitation are members of the advisory council? 1
2. How many representatives of the designated State agency for Vocational Rehabilitation for individuals who are blind are members of the advisory council (when there is such a separate VR agency for individuals who are blind)? 0
3. How many representatives of a state Center for Independent Living are members of the advisory council?. 1
4. How many representatives of the State workforce development board established under the Workforce Innovation and Opportunity Act are members of the advisory council? 1
5. How many representatives of the State educational agency are members of the advisory council? 0
- 5.1 Please provide the reason(s) the Advisory Council does not have this required agency representative member and describe the actions that will be taken to become in compliance for Question 5.**
- The previous Maryland State Department of Education (MSDE) appointee left the department in October 2021, and I have been working with the MSDE to have them appoint a new member.
6. How many additional representatives of other agencies and/or organizations are members of the advisory council? 2
- 6.1 Description of additional representatives of other agencies and/or organizations are members of the advisory council.**
- Representation from the Maryland Protection & Advocacy Program Representation from the National Federation of the Blind
7. How many individuals with disabilities who use assistive technology or their family members or guardians are members of the advisory council? 9

### Advisory Council Calculation

Description	Number
Individuals with disabilities that use AT or their family members or guardians on the advisory council	9
Total number of individuals on the advisory council	14
Percentage	64.29%

8. In accordance with section 4(c)(2) of the AT Act of 1998, as amended our state has a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals. This advisory council is geographically representative of the State and reflects the diversity of the State with respect to race, ethnicity, and types of disabilities across the age span, and users of types of services that an individual with a disability may receive. Yes

## Module C: Actual Expenditures and Budgeted Allocations

### 1. Actual Expenditures Carryover Year Close-out

In the following table provide the actual expenditure data for the closed-out carryover fiscal year AT grant award (liquidated the previous December 31). Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12 month period of time as funds from a grant award can be obligated over more than that initial 12 month period.

For the State Plan submitted in the spring of 2022, you will report the closed-out grant award for FY19. The grant began 10/1/2018 with the first year ending on 9/30/2019, the first carryover year ended on 9/30/2020 and the second carryover year ended on 9/30/2021 with the 3 month liquidation period ending 12/31/2021.

<b>Actual Expenditures for Closed-out Carryover Year Award</b>	<b>Final Expenditures</b>	<b>Percentage</b>	<b>Requirements</b>
<b>a. All State Level Activities</b>	\$322,268.67	61.06%	The AT Act required state level expenditures to be at least 60% of grant award. If flexibility is claimed, at least 70% is required.
<b>b. All State Leadership Activities</b>	\$205,539.33	38.94%	
<b>c. Total Expenditures</b>	\$527,808.00		
<b>d. Total Award</b>	\$527,808.00		
<b>e. Lapsed Amount</b>	\$0.00	0.00%	
<b>f. Transition Training &amp; Technical Assistance Set Aside</b>	<b>\$21,672.48</b>	10.54%	The AT Act requires at least 5% of state leadership expenditures to be spent on transition activities.

## Module C: Actual Expenditures and Budgeted Allocations (Continued...)

### 2. Actual YTD Expenditures and Budgeted Allocations for Preceding Year Award

In the following table provide year-to-date (YTD) obligated and liquidated expenditure data for the preceding fiscal year AT grant award along with planned budget allocations for the unobligated remainder of that award. Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12 month period of time as funds from a grant award can be obligated over a 24 month period.

For the State Plan submitted in the spring of 2022, you will report the closed-out grant award for FY20. The grant began 10/1/2019 with the first year ending on 9/30/2020, the first carryover year ended on 9/30/2021 and the second carryover year ended on 9/30/2022 with the 3 month liquidation period ending 12/31/2022.

The total grant award for was **\$545,358.00**

<b>Actual &amp; Planned Immediate Preceding Year Award Expenditures</b>	<b>YTD Obligated not Liquidated Expenditures</b>	<b>YTD Liquidated Expenditures</b>	<b>Planned not yet Obligated Expenditures</b>	<b>Total</b>
<b>All State Level Activities</b>	\$0.00	\$352,426.36	\$0.00	\$352,426.36
<b>All State Leadership Activities</b>	\$0.00	\$192,931.64	\$0.00	\$192,931.64
<b>Total</b>	\$0.00	\$545,358.00	\$0.00	\$545,358.00
<b>Transition Training &amp; Technical Assistance</b>	\$0.00	\$21,087.00	\$0.00	\$21,087.00

## Module D: State Level Activity Summary

### 1. Which State Financing Activities do you conduct?

- Financial Loan
- Other State Financing that directly provides AT (telecommunications programs, etc.)
- Other State Financing that creates AT savings (cooperative buying programs, etc.)

### 2. Which Reutilization Activities do you conduct?

- Device Exchange
- Device Reassignment or Open Ended Loan

### 3. Do you conduct Short-term Device Loans?

Yes

### 4. Do you conduct Device Demonstrations?

Yes



## Module E: Financial Loan

1. Select the **one option** that best describes who conducts this activity.

The Statewide AT Program (State AT)

2. Select the **one option** that best describes from where this activity is conducted.

One central location (Central)

3. Do you charge a fee for this activity? (This fee is separate from and addition to the financial loan made.)

No

4. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

- Have written agreement with this entity

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module E: Financial Loan (Continued...)**

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**5. This activity offers the following types of assistance. (select all that apply – at least one is required)**  
Identify all types of loans the Statewide AT Program offers, regardless of whether any loans of that type are currently outstanding.

- Combined loan guarantee and interest buy-down

**6. The lowest interest percentage for loans as established by the policies of the activity.** 3.0000%

**7. The highest interest percentage for loans as established by the policies of the activity.** 4.0000%

**8. The lowest loan amount (in dollars) provided as established by the policies of the activity.** \$500.00

**9. The highest loan amount (in dollars) provided as established by the policies of the activity.** \$50000.00

**10. Describe the activity.**

The Assistive Technology Loan Program (ATLP) provides low interest financial loans to consumers with disabilities and their family members to purchase assistive technology, vehicles & adapted vehicles, home modifications, smart home technology, and other equipment that can improve independence in the home, at work, and/or at school. If a consumer is approved, the loan is issued by a partnering lender (bank or credit union), with a guarantee from the ATLP. The ATLP approves loans for consumers who cannot otherwise receive a loan through conventional lending (i.e. limited income, poor/limited credit, etc.). The ATLP Board of Director's reviews each application to ensure that applicants can financially afford the loan and have a good likelihood of repaying the loan. If the loan enters a default status, the ATLP pays the remaining balance to the lender and turns over defaulted loan amount to Maryland Central Collections Unit to recover outstanding payments from the consumer.

**11. The online page for this specific activity can be found at:** <https://mdod.maryland.gov/mdtap/Pages/ATlowloan.as>

## Module F: Other State Financing Activities that Directly Provides AT

**1. Which of the following activity/activities are conducted? (select all that apply)**

Identify all types of other state financing programs that directly provide AT that are conducted.

- Telecommunications Equipment Distribution Program (EDP)-State

**2. Select the one option that best describes who conducts this activity/activities.**

Both the Statewide AT Program and other entities/contractors (Both)

**3. Select the one option that best describes from where this activity/activities is conducted.**

One central location (Central)

**4. Do you charge a fee for this activity/activities? (select one)**

No

**5. Identify the types of collaborations you have in place to conduct this activity/activities.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

- Have written agreement with this entity

**Module F: Other State Financing Activities that Directly Provides AT (Continued...)**

**Local/Community Entities (select any/all)**

**Private Entities (select any/all)**

**Other (select any/all)**

**6. Describe the activity/activities.**

Maryland AT Program works in collaboration with the Maryland Accessible Telecommunications (MAT) program to host adapted telephones in our central library. In exchange, the telecommunications program provides data for the Central Baltimore telecommunications equipment distributions that occur/originate with evaluations from this library. Both the MAT and Maryland AT program fall under the same lead agency, the Maryland Department of Disabilities.

**7. The online page for this specific activity can be found at:**

<https://doit.maryland.gov/mdrelay/Pages/Equipment.aspx>

## Module G: Other State Financing Activities that Create AT Savings

**1. Which of the following activity/activities are conducted? (select all that apply)**

Identify all types of other state financing programs that create AT savings that are conducted.

- Cooperative Buying Program

**2. Select the one option that best describes who conducts this activity/activities.**

Other entities e.g. contractors (Others)

**3. Select the one option that best describes from where this activity/activities is conducted.**

One central location (Central)

**4. Do you charge a fee for this activity/activities? (select one)**

No

**5. Identify the types of collaborations you have in place to conduct this activity/activities.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

- Provide financial support to this entity

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module G: Other State Financing Activities that Create AT Savings (Continued...)**

**Local/Community Entities (select any/all)**

**Private Entities (select any/all)**

**Other (select any/all)**

**6. Describe the activity/activities.**

MDTAP contracts with AT Discount Sales and Services, LLC to provide cooperative buying services statewide. AT Discount Sales negotiates with vendors to provide discounted prices on assistive technology. These discounted prices are passed along to school systems, organizations, state agencies, and individuals who are purchasing AT. By coordinating discounts on bulk AT purchases, this model is then able to pass those negotiated rates onto individual buyers.

**7. The online page for this specific activity can be found at:**

<https://atdiscount.net/>

## Module H: Device Exchange

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

## Module H: Device Exchange (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

5. Select the option that best describes what happens when a device is exchanged. (select all that apply)

- The transaction is direct consumer-to-consumer

### 6. Describe the activity.

MDTAP runs the Assistive Technology Equipment Exchange through Facebook Marketplace. This platform allows consumers to post items they're looking for, selling, or giving away. Our staff has limited interaction with consumers through this platform but we do follow up with posters to see how and when exchanges do occur.

7. The online page for this specific activity can be found at: <https://www.facebook.com/groups/443254832860014/>



## Module I: Device Refurbish and Reassignment and/or Open-ended Loan

**1. Select the one option that best describes who conducts this activity.**

Both the Statewide AT Program and other entities/contractors (Both)

**2. Select the one option that best describes from where this activity is conducted.**

A combination of a central location and regional sites (Combination)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

- Provide financial support to this entity

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module I: Device Refurbish and Reassignment and/or Open-ended Loan (Continued...)**

**Local/Community Entities (select any/all)**

- Have written agreement with this entity

**Private Entities (select any/all)**

**Other (select any/all)**

**5. Select the option(s) that describe how a reutilized device is provided to a recipient. (select all that apply)**

- Device ownership is transferred to the recipient

**6. Describe the activity.**

MDTAP conducts a variety of reuse- refurb/repair activities. These activities include directly running our High Tech AT Reuse Center housed in the Howard County Loan Closet. This partnership, providing us free space and access to sanitation & repair equipment, is coordinated through an MOU with Howard County Government. The High Tech AT Reuse Center is directed by MDTAP staff, and all donations, consultations, and distributions are managed by MDTAP. MDTAP also maintains two contracts with Equipment Connections for Children and Lollipop Kids Foundation. Both of these nonprofit organizations accept DME and other adapted devices for children, sanitize and refurbish them, and distribute back to families who need a variety of DME, adapted strollers, car seats, and recreational equipment for children with disabilities.

**7. The online page for this specific activity can be found at:**

<https://mdod.maryland.gov/mdtap/Pages/ATreuse.aspx> <https://www.equipforchildren.org/>  
<https://www.lollipopkidsfoundation.org/>

## Module J: Device Loan

**1. Select the one option that best describes who conducts this activity.**

Both the Statewide AT Program and other entities/contractors (Both)

**2. Select the one option that best describes from where this activity is conducted.**

A combination of a central location and regional sites (Combination)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

- Provide financial support to this entity

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module J: Device Loan (Continued...)**

**Local/Community Entities (select any/all)**

**Private Entities (select any/all)**

**Other (select any/all)**

**5. Select the option that describes how the majority of devices loaned are delivered to and returned from a borrower. (select one)**

The majority of devices are shipped via mail or other delivery service

**6. Describe the activity.**

MDTAP maintains assistive technology libraries across the state, including in our central office and within 7 Centers for Independent Living. The libraries hosted in the CILs are managed under established contracts that include funding for the CILs to conduct device loans, demonstrations, outreach, I&A, and training. Our Central Baltimore library managed from our central office provides device loans both through in-person pick up & drop off AND via shipping with postage paid for the returns.

**7. The online page for this specific activity can be found at:** <https://mdod.maryland.gov/mdtap/Pages/consultations.aspx>

## Module K: Device Demonstration

**1. Select the one option that best describes who conducts this activity.**

Both the Statewide AT Program and other entities/contractors (Both)

**2. Select the one option that best describes from where this activity is conducted.**

A combination of a central location and regional sites (Combination)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

- Provide financial support to this entity

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

## Module K: Device Demonstration (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

### 5. Describe the activity.

MDTAP maintains assistive technology libraries across the state, including in our central office and within 7 Centers for Independent Living. The libraries hosted in the CILs are managed under established contracts that include funding for the CILs to conduct device loans, demonstrations, outreach, I&A, and training. Our Central Baltimore library managed from our central office provides device demonstrations both virtually and in-person. We also support virtual and in-person demonstrations conducted within the CIL AT libraries.

6. The online page for this specific activity can be found at: <https://mdod.maryland.gov/mdtap/Pages/consultations.aspx>

## Module L: Training

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

- Provide financial support to this entity

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

## Module L: Training (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**2. Provide a short description of at least one and no more than three planned training activities. One of the activities described must be planned Information and Communication Technology (ICT) accessibility training that will provide the required ICT Training performance measures. If the Statewide AT Program is meeting the transition requirements of the AT Act through training, please describe that planned activity. If the Statewide AT Program sponsors or co-sponsors a statewide conference please include that event as one you describe.**

### **Planned ICT Accessibility Training (required)**

The Information Technology Accessibility Initiative (ITAI), under the Maryland AT Program, hosts continued accessibility trainings throughout the year. On April 26, 2022, the ITAI team is hosting a half-day seminar, Accessibility Education Project, to review state & federal laws pertaining to accessibility, incorporating accessibility into work processes and procurement practices, and teaching techniques & skills for implementing compliance with state and federal accessibility laws.

### **Planned Transition Training or Other Training Activity (optional)**

The Maryland AT Program developed, recorded, and has made available three webinars focused on Assistive Technology for Caregivers. This series looks at how caregivers can integrate AT into the support system for their loved ones in order to increase independence and ensure that the loved one has the appropriate tech supports to transition home and/or stay in the home. The overarching focus of these sessions is to build on the idea of identifying long-term technology supports to keep people out of nursing facilities and remaining independent in the home.

### **Planned Statewide Conference or Other Training Activity (optional)**

On April 7, 2022, the Maryland AT Program hosted "Safe AT Home" a statewide webinar focused on assistive technologies that can be integrated into the home to support independence. This included alerting systems, smart home technology, medication reminders, etc. The audience for this session included seniors, AAAs, CILs, DD providers, and others who are interested in ensuring people remain in the home and out of the nursing facility.

**3. The online page for this specific activity can be found at:** <https://mdod.maryland.gov/mdtap/Pages/MDTAP-Home.aspx>  
<https://mdod.maryland.gov/news/Pages/Web-Accessibility.aspx>



## Module M: Technical Assistance

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

## Module M: Technical Assistance (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**2. Provide a short description of at least one and no more than two planned technical assistance activities. If the Statewide AT Program is meeting the transition requirements of the AT Act through technical assistance, please describe that planned activity.**

### **Planned Transition Technical Assistance or Other Technical Assistance Activity (required)**

MDTAP staff provided consultation to the Department of Labor (DOL) on improving AT access and awareness at the DOL's 27 American Job Centers (AJCs) across the state. This included supporting DOL staff in identifying AT at each center, finding instructional videos that supported how-to-use that AT, developing QR codes for the devices that provide links to the instructional videos, and providing follow support to DOL staff and the AJCs as they implemented the use of QR codes to better support staff and consumers needing help with utilizing the AT on site.

### **Planned Other Technical Assistance Activity (optional)**

The Maryland IT Accessibility Initiative team (ITAI), part of the MDTAP staff, met with the Digital Accessibility Coordinator for the State of Michigan to discuss how Maryland has established a statewide, interagency approach to procuring accessible IT and evaluating current state websites. The team provided guidance on Maryland's practices and followed up with an additional meeting with Michigan state government employees in the office of civil rights and digital access. We anticipate an ongoing collaboration with Michigan as they implement ways to improve and expand their statewide accessibility approach.

## Module N: Public Awareness

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

- Provide financial support to this entity

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module N: Public Awareness (Continued...)**

Local/Community Entities (select any/all)
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Private Entities (select any/all)
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Other (select any/all)
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**2. Provide a short description of at least one and no more than two planned major public awareness activities. If the Statewide AT Program conducts a major ongoing public awareness activity such as an annual AT awareness day with a Governor’s Proclamation, please include that activity.**

**Major Annual Planned or Other Public Awareness Activity (required)**

MDTAP conducted a week long public awareness campaign aligned with the April 6th National AT Awareness Day, 2022. This included a Governor's Proclamation, hosting an Accessible Gaming Day for students with & without disabilities, hosting a Safe AT Home training webinar, launching our MDTAP AT commercial video, publishing our 2021 Annual AT Update, and creating a social media series focused on highlighting consumers of the AT program. This campaign also included direct outreach all 13 Maryland legislators and representatives to bring awareness to the National Tech Act and the successes of the Maryland program.

**Planned Other Public Awareness Activity (optional)**

MDTAP collaborated with Howard County Government to host a 1/2 day Virtual AT Awareness event. This included presentations from a variety of disability organizations, some serving consumers statewide and other being county-specific. This event was attended by over 50 people, sessions were recorded, and recordings were shared on the Howard County Recreation and Parks website.

## Module O: Information and Assistance

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

- Provide financial support to this entity

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

- Provide financial support to this entity

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module O: Information and Assistance (Continued...)**

**Local/Community Entities (select any/all)**

**Private Entities (select any/all)**

**Other (select any/all)**

**2. Describe the activity**

MDTAP conducts I&A directly through our central office and incorporates this activity into the contracts we hold for demonstrations, loans, cooperative buying/state financing, and reuse. I&A is incorporated into all of our contracts as a required data activity.

## Assurances and Measurable Goals

Section 4(d) of the AT Act prescribes the duties of the Lead Agency receiving a grant under section 4 of the AT Act and requires the State to provide a number of assurances in its application for funds. 34 CFR part 76 also requires that any State Plan include certain assurances. The Statewide AT Program certifying representative will attest to these assurances and other requirements below and by submitting the State Plan, will affirm that to the best of his or her knowledge and belief all information provided in the State Plan is true and correct and the State Plan fully discloses all known weaknesses concerning the accuracy, reliability, and completeness of the information.

### Assurances

As the Certifying Representative of the Lead Agency for the State of , I hereby assure the following:

1. The Lead Agency prepared and submitted this State Plan on behalf of the State of Maryland.
2. The Lead Agency submitting this plan is the State agency that is eligible to submit this plan and if an Implementing Entity is identified it is designated to implement the required AT Act activities.
3. The State agency has authority under State law to perform the functions of the State under this program.
4. The State legally may carry out each provision of this plan.
5. All provisions of this plan are consistent with State law.
6. A State officer, specified by title in this certification, has authority under State law to receive, hold, and disburse Federal funds made available under the plan.
7. The State officer who submits this plan, specified by title in this certification, has authority to submit this plan.
8. The agency that submits this plan has adopted or otherwise formally approved this plan.
9. The plan is the basis for State operation and administration of the program.
10. The Lead Agency will maintain and evaluate the program under this State Plan.
11. The State will annually collect data related to the required activities implemented by the State under this section in order to prepare the progress reports required under subsection 4(f) of the Act.
12. The Lead Agency will submit the annual progress report on behalf of the State.
13. The State will prepare reports to the Secretary in such form and containing such information as the Secretary may require to carry out the Secretary's functions under this Act and keep such records and allow access to such records as the Secretary may require to ensure the correctness and verification of information provided to the Secretary.
14. The Lead Agency will control and administer the funds received through the grant.
15. The Lead Agency will make programmatic and resource allocation decisions necessary to implement the State Plan.
16. Funds received through the grant will be expended in accordance with Section 4 of the Act, and will be used to supplement, and not supplant, funds available from other sources for technology-related assistance, including the provision of assistive technology devices and assistive technology services.
17. The Lead Agency will ensure conformance with all applicable Federal and State accounting requirements.
18. The State will adopt such fiscal control and accounting procedures as may be necessary to ensure proper disbursement of and accounting for the funds received through the grant.
19. Funds made available through a grant to a State under this Act will not be used for direct payment for an assistive technology device for an individual with a disability.
20. A public agency or an individual with a disability holds title to any property purchased with funds received under the grant and administers that property.
21. The physical facility of the Lead Agency and Implementing Entity, if any, meets the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding accessibility for individuals with disabilities. Section 4(d)(6)(E)
22. Activities carried out in the State that are authorized under this Act, and supported by Federal funds received under this Act, will comply with the standards established by the Architectural and Transportation Barriers Compliance Board under section 508 of the Rehabilitation Act of 1973 (20 U.S.C. 794d). Section 4(d)(6)(G)
23. The Lead Agency will coordinate the activities of the State Plan among public and private entities, including coordinating efforts related to entering into interagency agreements.
24. The Lead Agency will coordinate efforts related to the active, timely, and meaningful participation by individuals with disabilities and their family members, guardians, advocates, or authorized representatives, and other appropriate individuals, with respect to activities carried out through the grant.