



## National Assistive Technology Act Data System

### State Plan - Full Report

#### District of Columbia 2021

#### General Information

##### Statewide AT Program (Information to be listed in national State AT Program Directory)

<b>State AT Program Title</b>	District of Columbia Assistive Technology Program
<b>State AT Program URL</b>	www.atpdc.org
<b>Mailing Address</b>	220 I Street, NE, Suite 130
<b>City</b>	Washington
<b>State</b>	District of Columbia
<b>Zip Code</b>	20002
<b>Program Email</b>	atpdc@uls-dc.org
<b>Phone</b>	202-547-0198 Ex 134
<b>TTY</b>	202-547-2657

#### Lead Agency

<b>Agency Name</b>	District of Columbia Department on Disability Services
<b>Mailing Address</b>	250 E Street, SW- One Independence Square
<b>City</b>	Washington
<b>State</b>	District of Columbia
<b>Zip Code</b>	20024
<b>Program URL</b>	www.dds.dc.gov

#### Implementing Entity

Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf? Yes	
<b>Name of Implementing Agency</b>	Disability Right DC at University Legal Services
<b>Mailing Address</b>	220 I Street, NE, Suite 130

<b>City</b>	Washington
<b>State</b>	District of Columbia
<b>Zip Code</b>	20002
<b>Program URL</b>	advocacy@uls-dc.org

**General Information (Continued...)**

**Program Director and Other Contacts**

<b>Program Director for State AT Program (last, first)</b>	Johns, Alicia
<b>Title</b>	Program Manager
<b>Phone</b>	202-547-0198 Ex 134
<b>E-mail</b>	ajohns@uls-dc.org
<b>Program Director at Lead Agency (last, first)</b>	Reese, Andrew
<b>Title</b>	Director
<b>Phone</b>	202-730-1607
<b>E-mail</b>	andrew.reese@dc.gov
<b>Primary Contact at Implementing Agency (last, first) - If applicable</b>	Brown, Jane
<b>Title</b>	Executive Director
<b>Phone</b>	202-547-0198 Ex 114
<b>E-mail</b>	

**Person Responsible for completing this form if other than Program Director**

<b>Name (last, first)</b>	
<b>Title</b>	
<b>Phone</b>	
<b>E-mail</b>	

**Certifying Representative**

<b>Name (last, first)</b>	Reese, Andrew
<b>Title</b>	Director
<b>Phone</b>	202-730-1607
<b>E-mail</b>	andrew.reese@dc.gov

## Module A: Change in Lead Agency or Implementing Entity

Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf (From General Information)? Yes

**1. Describe the mechanisms established to ensure coordination of activities and collaboration between the Implementing Entity and the state.**

The Implementing Entity, Disability Rights DC (DRDC) at University Legal Services has a contract with the District of Columbia's Lead Agency, the DC Department on Disability Services (DDS) to implement the activities of the DC Assistive Technology Program State Plan. This contract sets forth activities that DCATP must conduct on behalf of DDS and the system oversight to be provided by the Administration of Community Living at the US Department of Human Services. DDS Operation Contract Administrator will oversee the administration of the contract, and DCATP Program Manager will meet quarterly with this DDS Contract Administrator to discuss activities and the implementation of this state plan. DDS draws down the AT Program grant funds from PMS to reimburse DRDC for AT grant expenditures. The DDS Contract Administrator or designee will attend all DC ATP Advisory Council meetings, while the DCATP Program Manager or other DCATP staff will serve on advisory committees to DDS. Disability Rights DC (DRDC) at University Legal Services will submit monthly expenditures to the DDS Contract Administrator for review and approval, ULS maintains copies of expenditures related to DCATP's staffing and expenditures. DRDC provides all human resources and health insurance benefits to DCATP staff. DCATP Program manager provides quarterly reports to DDS on activities completed, activities planned, and any data related to those activities. All federal reports are provided to the DDS Executive director and the DDS Contract Administrator.

**2. Is the Lead Agency named in this State Plan a new or different Lead Agency from the one designated by the Governor in your previous State Plan?** No

**3. Is the Implementing Entity named in this State Plan a new or different Implementing Entity from the one designated by the Governor in the previous State Plan?** No

## Module B: Advisory Council

1. How many representatives of the designated State agency for Vocational Rehabilitation are members of the advisory council? 1
2. How many representatives of the designated State agency for Vocational Rehabilitation for individuals who are blind are members of the advisory council (when there is such a separate VR agency for individuals who are blind)? 0
3. How many representatives of a state Center for Independent Living are members of the advisory council?. 1
4. How many representatives of the State workforce development board established under the Workforce Innovation and Opportunity Act are members of the advisory council? 0
- 4.1 Please provide the reason(s) the Advisory Council does not have this required agency representative member and describe the actions that will be taken to become in compliance for Question 4.**
- The AT Council does not have a representative from the District of Columbia Workforce Investment Council as they have not responded to numerous requests for such an appointment. The District of Columbia does not have a separate State agency that specifically provides services to persons who are blind. These services are provided by the District of Columbia Department on Disability Services. DCATP staff and the advisory council chair will continue their efforts to identify consumers and agency representatives to become in compliance.
5. How many representatives of the State educational agency are members of the advisory council? 1
6. How many additional representatives of other agencies and/or organizations are members of the advisory council? 0
7. How many individuals with disabilities who use assistive technology or their family members or guardians are members of the advisory council? 4

### Advisory Council Calculation

Description	Number
Individuals with disabilities that use AT or their family members or guardians on the advisory council	4
Total number of individuals on the advisory council	7
Percentage	57.14%

8. In accordance with section 4(c)(2) of the AT Act of 1998, as amended our state has a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals. This advisory council is geographically representative of the State and reflects the diversity of the State with respect to race, ethnicity, and types of disabilities across the age span, and users of types of services that an individual with a disability may receive. Yes

## Module C: Actual Expenditures and Budgeted Allocations

### 1. Actual Expenditures Carryover Year Close-out

In the following table provide the actual expenditure data for the closed-out carryover fiscal year AT grant award (liquidated the previous December 31). Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12 month period of time as funds from a grant award can be obligated over more than that initial 12 month period.

For the State Plan submitted in the spring of 2022, you will report the closed-out grant award for FY19. The grant began 10/1/2018 with the first year ending on 9/30/2019, the first carryover year ended on 9/30/2020 and the second carryover year ended on 9/30/2021 with the 3 month liquidation period ending 12/31/2021.

<b>Actual Expenditures for Closed-out Carryover Year Award</b>	<b>Final Expenditures</b>	<b>Percentage</b>	<b>Requirements</b>
<b>a. All State Level Activities</b>	\$234,139.20	60.00%	The AT Act required state level expenditures to be at least 60% of grant award. If flexibility is claimed, at least 70% is required.
<b>b. All State Leadership Activities</b>	\$156,092.80	40.00%	
<b>c. Total Expenditures</b>	\$390,232.00		
<b>d. Total Award</b>	\$390,232.00		
<b>e. Lapsed Amount</b>	\$0.00	0.00%	
<b>f. Transition Training &amp; Technical Assistance Set Aside</b>	<b>\$7,954.64</b>	5.10%	The AT Act requires at least 5% of state leadership expenditures to be spent on transition activities.

## Module C: Actual Expenditures and Budgeted Allocations (Continued...)

### 2. Actual YTD Expenditures and Budgeted Allocations for Preceding Year Award

In the following table provide year-to-date (YTD) obligated and liquidated expenditure data for the preceding fiscal year AT grant award along with planned budget allocations for the unobligated remainder of that award. Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12 month period of time as funds from a grant award can be obligated over a 24 month period.

For the State Plan submitted in the spring of 2022, you will report the closed-out grant award for FY20. The grant began 10/1/2019 with the first year ending on 9/30/2020, the first carryover year ended on 9/30/2021 and the second carryover year ended on 9/30/2022 with the 3 month liquidation period ending 12/31/2022.

The total grant award for was **\$400,520.00**

<b>Actual &amp; Planned Immediate Preceding Year Award Expenditures</b>	<b>YTD Obligated not Liquidated Expenditures</b>	<b>YTD Liquidated Expenditures</b>	<b>Planned not yet Obligated Expenditures</b>	<b>Total</b>
<b>All State Level Activities</b>	\$0.00	\$203,493.00	\$0.00	\$203,493.00
<b>All State Leadership Activities</b>	\$0.00	\$197,027.00	\$0.00	\$197,027.00
<b>Total</b>	\$0.00	\$400,520.00	\$0.00	\$400,520.00
<b>Transition Training &amp; Technical Assistance</b>	\$0.00	\$9,851.35	\$0.00	\$9,851.35

## Module D: State Level Activity Summary

### 1. Which State Financing Activities do you conduct?

- Financial Loan

### 2. Which Reutilization Activities do you conduct?

- Device Reassignment or Open Ended Loan

### 3. Do you conduct Short-term Device Loans?

Yes

### 4. Do you conduct Device Demonstrations?

Yes



## Module E: Financial Loan

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity? (This fee is separate from and addition to the financial loan made.)**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module E: Financial Loan (Continued...)**

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**5. This activity offers the following types of assistance. (select all that apply – at least one is required)**  
Identify all types of loans the Statewide AT Program offers, regardless of whether any loans of that type are currently outstanding.

- Revolving loans

- |   |            |
|---|------------|
| <b>6. The lowest interest percentage for loans as established by the policies of the activity.</b>      | 3.0000%    |
| <b>7. The highest interest percentage for loans as established by the policies of the activity.</b>     | N/A        |
| <b>8. The lowest loan amount (in dollars) provided as established by the policies of the activity.</b>  | \$500.00   |
| <b>9. The highest loan amount (in dollars) provided as established by the policies of the activity.</b> | \$10000.00 |

**10. Describe the activity.**  
The District of Columbia Assistive Technology Program (DCATP) provides a revolving financial loan (DC Fund\$) to District of Columbia residents with disabilities, their family members, legal guardians, authorized representatives, and older adults to purchase assistive technology devices and services. DCATP is the direct lender for (DC Fund\$) and loan amounts range from \$500 to \$10,000. The terms range between 6 months to 5 years with a low 3% interest rate. Currently, there is 0% interest for loans ranging from \$500-\$1,000 and free credit reports. In a revolving program, monthly payments from borrowers return to the loan fund thus contributing to on-going sustainability. The direct revolving loan model will offer smaller loans with more flexible loan and repayment terms. A consumer-controlled Loan Review Committee (LRC) developed all policies and procedures for the loan program. The LRC review and make approval decisions for all loan applications. DC Fund\$ enables persons with disabilities, some on fixed incomes and with no historical banking relationship, to establish a credit history and acquire AT devices and services they need for education, employment, and community living. University Legal Services Housing Counseling Program provides financial literacy support including credit building, debt and budget management and information on other possible funding resources for those applicants that do not qualify for a loan. DCATP staff advise loan applicants to access our device loan and device demonstration programs described in this state plan in order to make an informed decision before they take out loans to purchase their AT device. Through the DCATP, consumers benefit from having the full continuum of AT programs and services rather than fragmented services through separate programs.

**11. The online page for this specific activity can be found at:** <https://www.atpdc.org/atfinancingloandc.html>







## Module I: Device Refurbish and Reassignment and/or Open-ended Loan

1. Select the **one option** that best describes who conducts this activity.

The Statewide AT Program (State AT)

2. Select the **one option** that best describes from where this activity is conducted.

One central location (Central)

3. Do you charge a fee for this activity?

No

4. Identify the types of collaborations you have in place to conduct this activity.

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

**Module I: Device Refurbish and Reassignment and/or Open-ended Loan (Continued...)**

**Local/Community Entities (select any/all)**

**Private Entities (select any/all)**

**Other (select any/all)**

**5. Select the option(s) that describe how a reutilized device is provided to a recipient. (select all that apply)**

- Device is loaned for as long as the recipient needs it with no ownership transfer

**6. Describe the activity.**

District of Columbia Assistive Technology Program (DCATP) conducts the statewide disability equipment recycling program to provide new and used assistive technology devices and Durable Medical Equipment (DME) to DC residents with disabilities, their family members and healthcare professionals that need equipment for their clients. Some of the durable medical equipment that we provide includes wheelchairs, walkers, bedside commodes, reachers, and bathtub benches. This program is known as the District of Columbia Disability Equipment Recycling Program (DC Shares). This equipment is available at no cost for low income (\$25,000 or less) District of Columbia residents with disabilities or those who have a dependent with a disability or unable to acquire it through Medicaid, Medicare, vocational rehabilitation, or special education. DC Shares provide equipment on a first come basis and the equipment available is based on the donations. DC Shares refer consumers to other local recycling programs or loan closets if the equipment requested is not available. All recipients of equipment are required to provide documents for proof of residence and proof of insurance if available on DC Shares' loan agreement form. The loan agreement requires information such as weight, height and additional conversation with the Equipment Recycling Coordinator determines the appropriate device for the end user. All equipment is sanitized using the instructions and cleaning solutions recommended by the Pass It On Center- National AT Resource Center at Georgia Tech. All recipients receive verbal and written instructions to ensure the proper use of their DME or AT device. DC Share increases acquisition of AT by providing new and used assistive technology devices and Durable Medical Equipment (DME) to District of Columbia residents who are in need.

**7. The online page for this specific activity can be found at:** <https://www.atpdc.org/equipmentrecyclingdc.html>

## Module J: Device Loan

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)



## Module J: Device Loan (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**5. Select the option that describes how the majority of devices loaned are delivered to and returned from a borrower. (select one)**

The majority of devices are delivered or picked up in-person

### 6. Describe the activity.

The short-term device loan is operated by the DCAT Program and devices are available for periods up to 4 weeks. There is no fee for this program. AT devices can be borrowed by persons with disabilities, school personnel, government, community based organizations, employers, and other entities. Equipment that can be borrowed includes switches, vision devices, computer access, augmentative communication devices, hearing devices, smart home devices and aids for daily living. The short-term loan program allows borrowers to use the devices in their natural environment and assist them in the decision making process before the purchase of AT equipment. Short-term device loans can also be used to accommodate the interim need for a device during the period of repair or funding, and other purposes, such as self-education and training by clinicians during assessment. All devices must be picked up and delivered in person. Borrowers must complete a device loan form agreement and they are responsible if the device is damaged, misplaced, or stolen. All devices are tracked in a database to ensure timely return of devices. All devices are checked for functionality and sanitized prior to distribution and upon return. The Assistive Technology Specialists train individuals on the features and benefits of the AT devices and provide them instruction sheets for each device. Individuals are also provided vendor and funding resources for the devices borrowed. The short-term device loan program is the only statewide program device loan that is cross-age and cross-disability

**7. The online page for this specific activity can be found at:** <https://www.atpdc.org/borrowassistivetechologydc.html>

## Module K: Device Demonstration

**1. Select the one option that best describes who conducts this activity.**

The Statewide AT Program (State AT)

**2. Select the one option that best describes from where this activity is conducted.**

One central location (Central)

**3. Do you charge a fee for this activity?**

No

**4. Identify the types of collaborations you have in place to conduct this activity.**

Banks/Financial Institution (select any/all)

Independent Living Center (select any/all)

Easter Seals (select any/all)

Disability/Assistive Technology Organizations (select any/all)

Federal Entities/Agencies (select any/all)

State Entities/Agencies (select any/all)

## Module K: Device Demonstration (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

### 5. Describe the activity.

DCATP operates an AT demonstration center known as the District of Columbia Assistive Technology Resource Center (DCATRC). The DCATRC is a facility where consumers, family members, employers, educators, and service providers can explore, experience, and compare the usefulness of various types of AT equipment, learn about possible product vendors and other related services; and discuss their applications for devices or services. There is no fee for the AT demonstrations. The inventory for the DCATRC consist of the most requested and some emerging new technology devices. If devices are identified that will meet individual needs, referrals and resources are provided to support acquisition. Individuals can also borrow equipment from the short-term device loan program. This will allow individuals to determine the best AT solutions to achieve success in educational, employment and community living endeavors in the formal habilitation, education and/or rehabilitation process. Staff will also be available to provide off-site demonstrations as requested. Individuals can call or email staff to schedule a demonstration.

6. The online page for this specific activity can be found at: <https://www.atpdc.org/assistivetechologycenter.html>

## Module L: Training

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

## Module L: Training (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

**2. Provide a short description of at least one and no more than three planned training activities. One of the activities described must be planned Information and Communication Technology (ICT) accessibility training that will provide the required ICT Training performance measures. If the Statewide AT Program is meeting the transition requirements of the AT Act through training, please describe that planned activity. If the Statewide AT Program sponsors or co-sponsors a statewide conference please include that event as one you describe.**

### **Planned ICT Accessibility Training (required)**

DCATAP will continue our webinar series, "Unlocking the Possibilities," featuring topics such as document accessibility, website accessibility and accessibility IT for all DC residents and other stakeholders. All webinars will be posted on the DCATP YouTube channel, website, and social media. DCATP will create accessibility quick cards that will have tips and methods on how to make different types of documents and media accessible for online distribution. The purpose of these webinars is to enhance usability for all DC residents with and without disabling conditions including visual, auditory, motor or cognition to access content on websites, documents, and mobile apps.

### **Planned Transition Training or Other Training Activity (optional)**

DCATP in collaboration with District of Columbia on Disability Service will provide training sessions for persons with intellectual/developmental disabilities and their care givers on the use of 'smart and other assistive technology devices that will increase client's independence and personal autonomy in their home, community, and workplace.

### **Planned Statewide Conference or Other Training Activity (optional)**

**3. The online page for this specific activity can be found at:** <https://www.atpdc.org/assistive-technology-blog.html>

## Module M: Technical Assistance

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

**Module M: Technical Assistance (Continued...)**

<b>Local/Community Entities (select any/all)</b>
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<b>Private Entities (select any/all)</b>
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<b>Other (select any/all)</b>
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**2. Provide a short description of at least one and no more than two planned technical assistance activities. If the Statewide AT Program is meeting the transition requirements of the AT Act through technical assistance, please describe that planned activity.**

**Planned Transition Technical Assistance or Other Technical Assistance Activity (required)**

DCATP is collaborating with the District of Columbia Department on Disability Services Technology First Work Group and other partners to support their initiative to become a Technology First State. This national movement endeavors to integrate "smart" technology into the lives of persons with intellectual/developmental disabilities to live in their communities. This initiative is focused on educating direct service providers and other stakeholders on assistive technology, smart home technology and services that will increase their client's independence and personal autonomy in their home, community, and workplace. DCATP will have an integral role with identifying, demonstrating, and training on the technology for individual clients. The AT Center has an identified and acquired some emerging tech solutions to add to its lending library and to make readily available for demonstration and short term loans. The tech solutions acquired will be utilized to spread awareness amongst people with disabilities, family members, and service providers. The AT Resource Center will be a resource to assist people with intellectual/developmental disabilities and their support planning team with making informed decisions prior to acquisition of tech.

**Planned Other Technical Assistance Activity (optional)**

DC Assistive Technology Program Manager serves on the District of Columbia Disability Community Advisory Group (DC DCAG) which was formed on September 26, 2019, because of a Settlement Agreement negotiated by the co-chairs, United Spinal, DC Center for Independent Living, and the District Government. The overarching purpose of the DC DCAG is to help ensure the District's emergency plans and programs are accessible to individuals with disabilities. Alicia Johns, Program Manager will be providing on-going technical assistance on the role of assistive technology to improve emergency preparedness and services for the thousands of individuals with disabilities in our nation's capital.

## Module N: Public Awareness

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**



**Module N: Public Awareness (Continued...)**

<b>Local/Community Entities (select any/all)</b>
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<b>Private Entities (select any/all)</b>
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<b>Other (select any/all)</b>
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**2. Provide a short description of at least one and no more than two planned major public awareness activities. If the Statewide AT Program conducts a major ongoing public awareness activity such as an annual AT awareness day with a Governor’s Proclamation, please include that activity.**

**Major Annual Planned or Other Public Awareness Activity (required)**

In collaboration with the Accessibility Center at the Martin Luther King Library, the DC AT Program will be hosting a “Smart Home Exhibit,” at the library. The exhibit will provide demonstrations and firsthand experience for visitors to learn about some of the latest innovations using smart home technology for communication, health, safety, and home automation. DCATP will expand this exhibit to other libraries in the city and senior wellness programs. The intent is to make this an annual event featuring the latest innovations in technology for residents of the District of Columbia.

**Planned Other Public Awareness Activity (optional)**

In collaboration with the District of Columbia Department on Disability Services Technology First Task force, DCATP will co-host district-wide Tech Fest Expos. These Tech Fest Expos will educate consumers, their families and other stakeholders on assistive technology, smart home technology and services that will increase their clients’ independence and personal autonomy in their home, community and workplace. DCATP staff will demonstrate these technologies to increase awareness about the features and benefits of these tech solutions so individuals can make informed choices. .

## Module O: Information and Assistance

### 1. Identify the types of collaborations you have in place to conduct this activity.

**Banks/Financial Institution (select any/all)**

**Independent Living Center (select any/all)**

**Easter Seals (select any/all)**

**Disability/Assistive Technology Organizations (select any/all)**

**Federal Entities/Agencies (select any/all)**

**State Entities/Agencies (select any/all)**

## Module O: Information and Assistance (Continued...)

Local/Community Entities (select any/all)

Private Entities (select any/all)

Other (select any/all)

### 2. Describe the activity

DCATP has one central site, but the reuse program is located in another building. All staff have the expertise to provide information on the availability, benefits, appropriateness and cost of AT devices and services upon request to consumers and the community at large. Consumers can contact the program and speak to staff directly or leave a voice message. Consumers can also contact DCATP via our website and Facebook page. Staff respond to inquiries within one business day. The AT Program staff produces brochures in-house and fact sheets, which are customized to allow flexibility in targeting specific audiences and organizations. These brochures/fact sheets provide information about the role assistive technology in early intervention, education, transition, aging and emergency preparedness in both English and Spanish. All information is available in alternative format. DCATP staff also submit articles related to AT to other community disability-related organizations, publications, and newsletters. Our staff members are visible throughout the city at exhibits and conferences distributing information about DCATP services.

## Assurances and Measurable Goals

Section 4(d) of the AT Act prescribes the duties of the Lead Agency receiving a grant under section 4 of the AT Act and requires the State to provide a number of assurances in its application for funds. 34 CFR part 76 also requires that any State Plan include certain assurances. The Statewide AT Program certifying representative will attest to these assurances and other requirements below and by submitting the State Plan, will affirm that to the best of his or her knowledge and belief all information provided in the State Plan is true and correct and the State Plan fully discloses all known weaknesses concerning the accuracy, reliability, and completeness of the information.

### Assurances

As the Certifying Representative of the Lead Agency for the State of , I hereby assure the following:

1. The Lead Agency prepared and submitted this State Plan on behalf of the State of District of Columbia.
2. The Lead Agency submitting this plan is the State agency that is eligible to submit this plan and if an Implementing Entity is identified it is designated to implement the required AT Act activities.
3. The State agency has authority under State law to perform the functions of the State under this program.
4. The State legally may carry out each provision of this plan.
5. All provisions of this plan are consistent with State law.
6. A State officer, specified by title in this certification, has authority under State law to receive, hold, and disburse Federal funds made available under the plan.
7. The State officer who submits this plan, specified by title in this certification, has authority to submit this plan.
8. The agency that submits this plan has adopted or otherwise formally approved this plan.
9. The plan is the basis for State operation and administration of the program.
10. The Lead Agency will maintain and evaluate the program under this State Plan.
11. The State will annually collect data related to the required activities implemented by the State under this section in order to prepare the progress reports required under subsection 4(f) of the Act.
12. The Lead Agency will submit the annual progress report on behalf of the State.
13. The State will prepare reports to the Secretary in such form and containing such information as the Secretary may require to carry out the Secretary's functions under this Act and keep such records and allow access to such records as the Secretary may require to ensure the correctness and verification of information provided to the Secretary.
14. The Lead Agency will control and administer the funds received through the grant.
15. The Lead Agency will make programmatic and resource allocation decisions necessary to implement the State Plan.
16. Funds received through the grant will be expended in accordance with Section 4 of the Act, and will be used to supplement, and not supplant, funds available from other sources for technology-related assistance, including the provision of assistive technology devices and assistive technology services.
17. The Lead Agency will ensure conformance with all applicable Federal and State accounting requirements.
18. The State will adopt such fiscal control and accounting procedures as may be necessary to ensure proper disbursement of and accounting for the funds received through the grant.
19. Funds made available through a grant to a State under this Act will not be used for direct payment for an assistive technology device for an individual with a disability.
20. A public agency or an individual with a disability holds title to any property purchased with funds received under the grant and administers that property.
21. The physical facility of the Lead Agency and Implementing Entity, if any, meets the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding accessibility for individuals with disabilities. Section 4(d)(6)(E)
22. Activities carried out in the State that are authorized under this Act, and supported by Federal funds received under this Act, will comply with the standards established by the Architectural and Transportation Barriers Compliance Board under section 508 of the Rehabilitation Act of 1973 (20 U.S.C. 794d). Section 4(d)(6)(G)
23. The Lead Agency will coordinate the activities of the State Plan among public and private entities, including coordinating efforts related to entering into interagency agreements.
24. The Lead Agency will coordinate efforts related to the active, timely, and meaningful participation by individuals with disabilities and their family members, guardians, advocates, or authorized representatives, and other appropriate individuals, with respect to activities carried out through the grant.